**FirstName LastName** City, ST • (555) 555-5555

email@email.com • linkedin.com/in/profile

[Date]

[Persons Name You are Addressing This Letter to]  
[Title of the person you are addressing this letter to]

[Address]  
[City, State, Zip]

Dear [Hiring Manager's Name],

I am excited to apply for [Position Name] at [Company Name]. Continue with rest of cover letter

Paragraph 1

Paragraph 2

Closing: I look forward to the opportunity to further discuss how my background can contribute to [Company Name]’s success.

Please feel free to contact me at your convenience.

Best regards,

Name